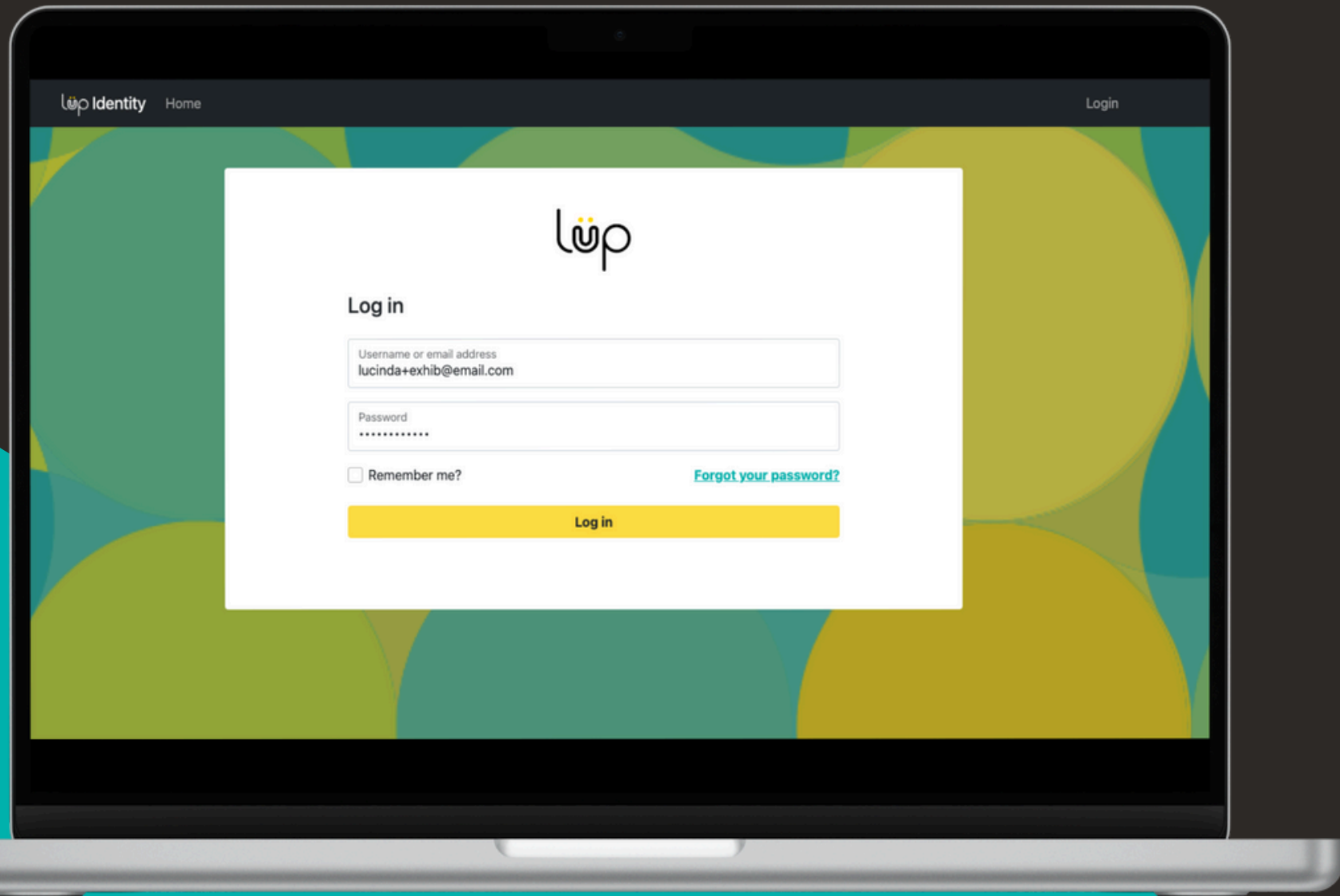




YOUR HOW - TO GUIDE ON THE LÜP APP



GETTING STARTED...

1. Have you logged into Console?
2. Can you see your current event?



*Require further assistance, reach out to
help@lup.events*

If yes, we are good to start!

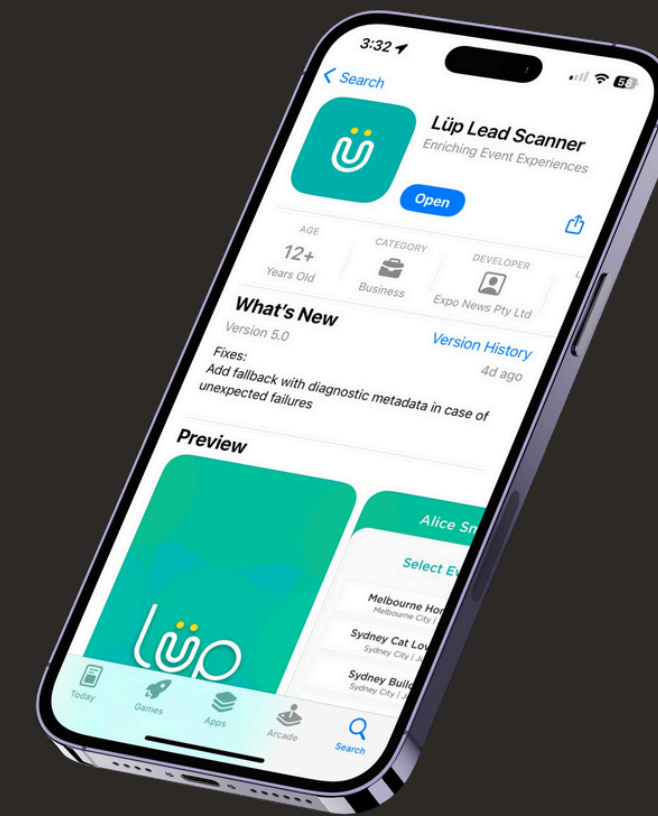




DOWNLOAD THE APP

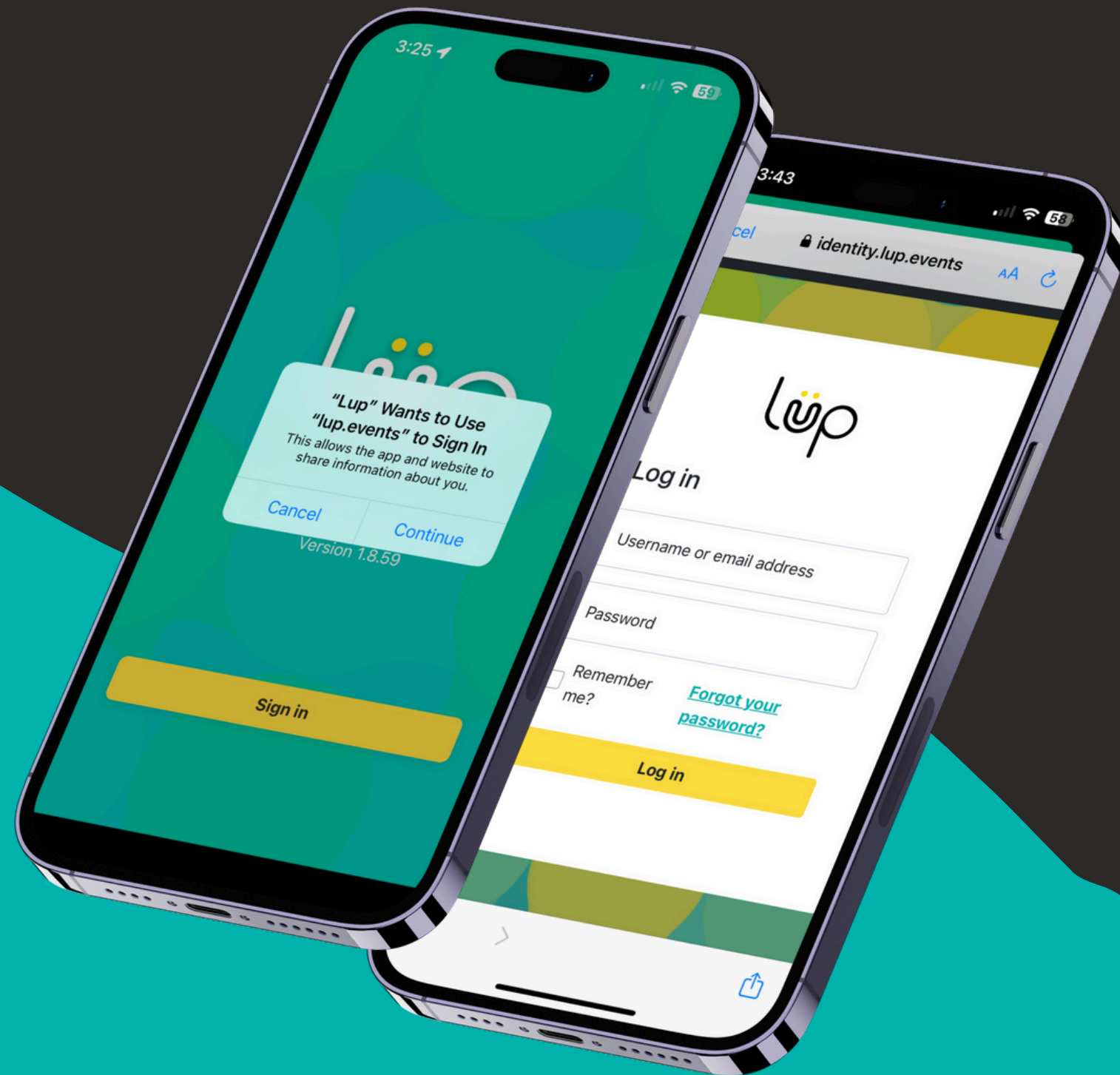


Android - Download the Android App



Apple (IOS) - Download the IOS App

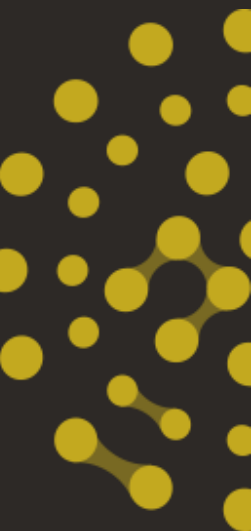


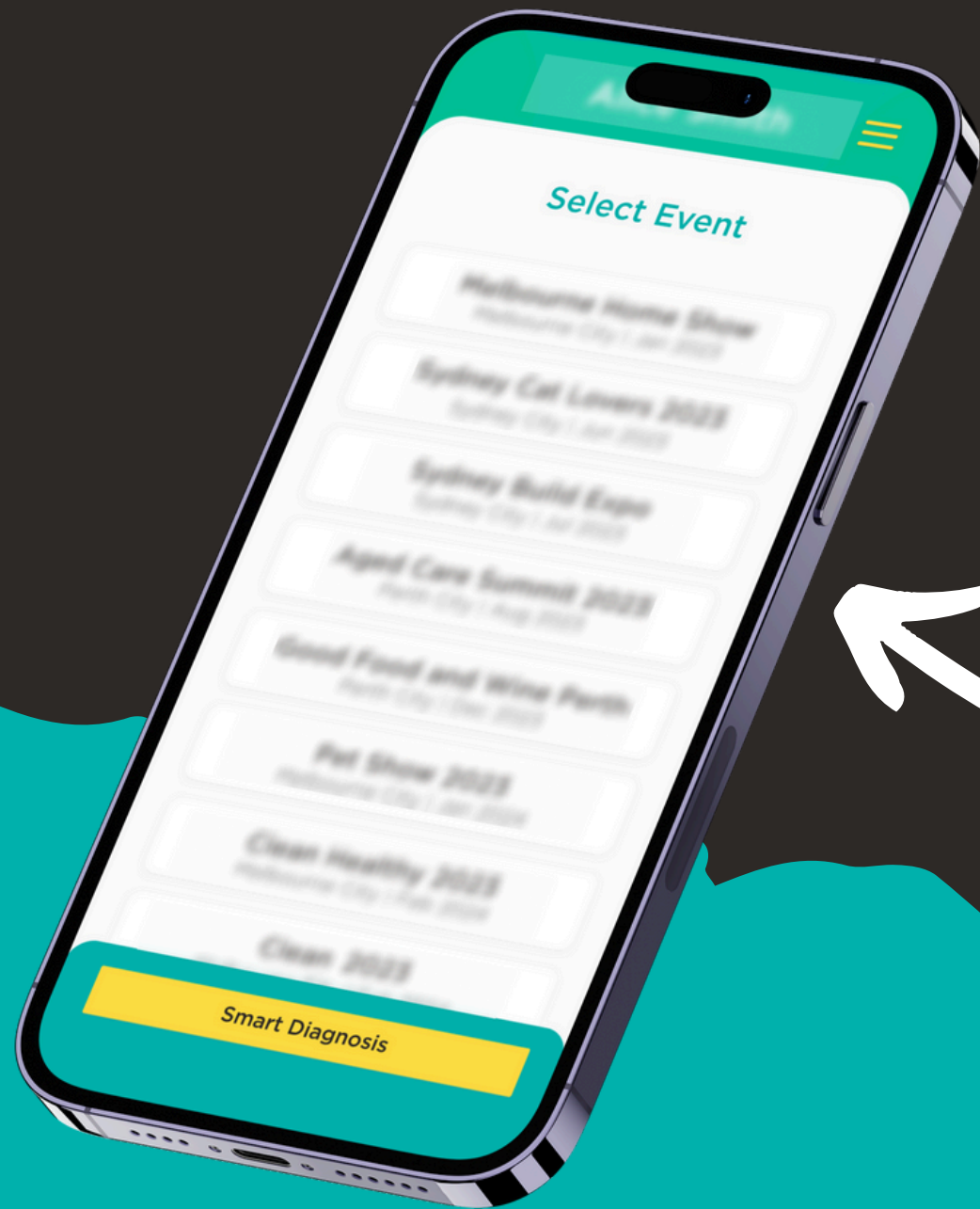


LOGGING INTO THE APP

- Your credentials for accessing the Lüp Lead Scanner App will mirror those of your Console login.

If you require further assistance, reach out to help@lup.events





THE EVENTS DASHBOARD

Here, you'll find a complete list of all the events you've previously exhibited at.

Pick your event from the list.

If you are a **Simple Exhibitor User** you will only be able to view the events you have been invited to by your **Super Exhibitor User**.

*If you require further assistance, reach out to
help@lup.events*





TEST YOUR CAMERA

What does this button do you may be asking?

By selecting the "Test Your Camera" button, you can quickly verify the functionality of both the camera and the app with a simple test scan.

If you require further assistance, reach out to help@lup.events





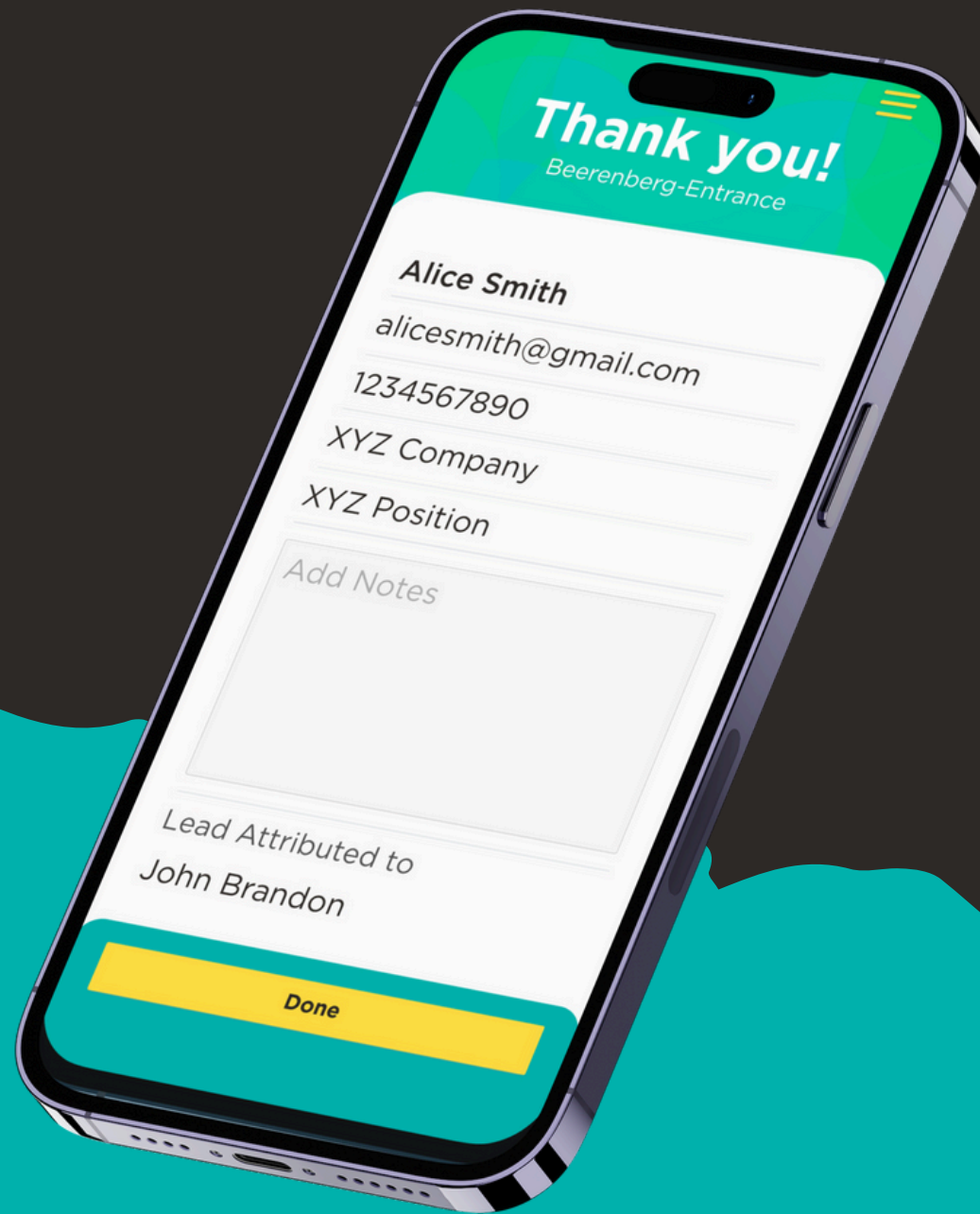
SCANNING YOUR FIRST LEAD

On this page, you will select the name of your stand. If you have multiple scanners at your stand or are exhibiting under different stand names, you can identify them here.

Once your stand name has been selected, Click on the button that says “scan Lead” in order to scan your first lead.

If you require further assistance, reach out to help@lup.events

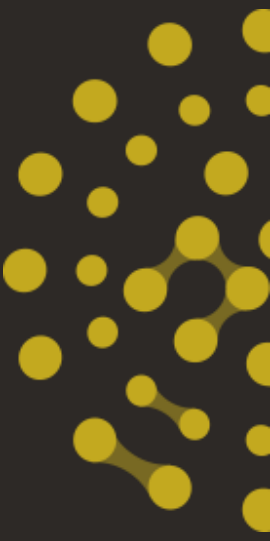




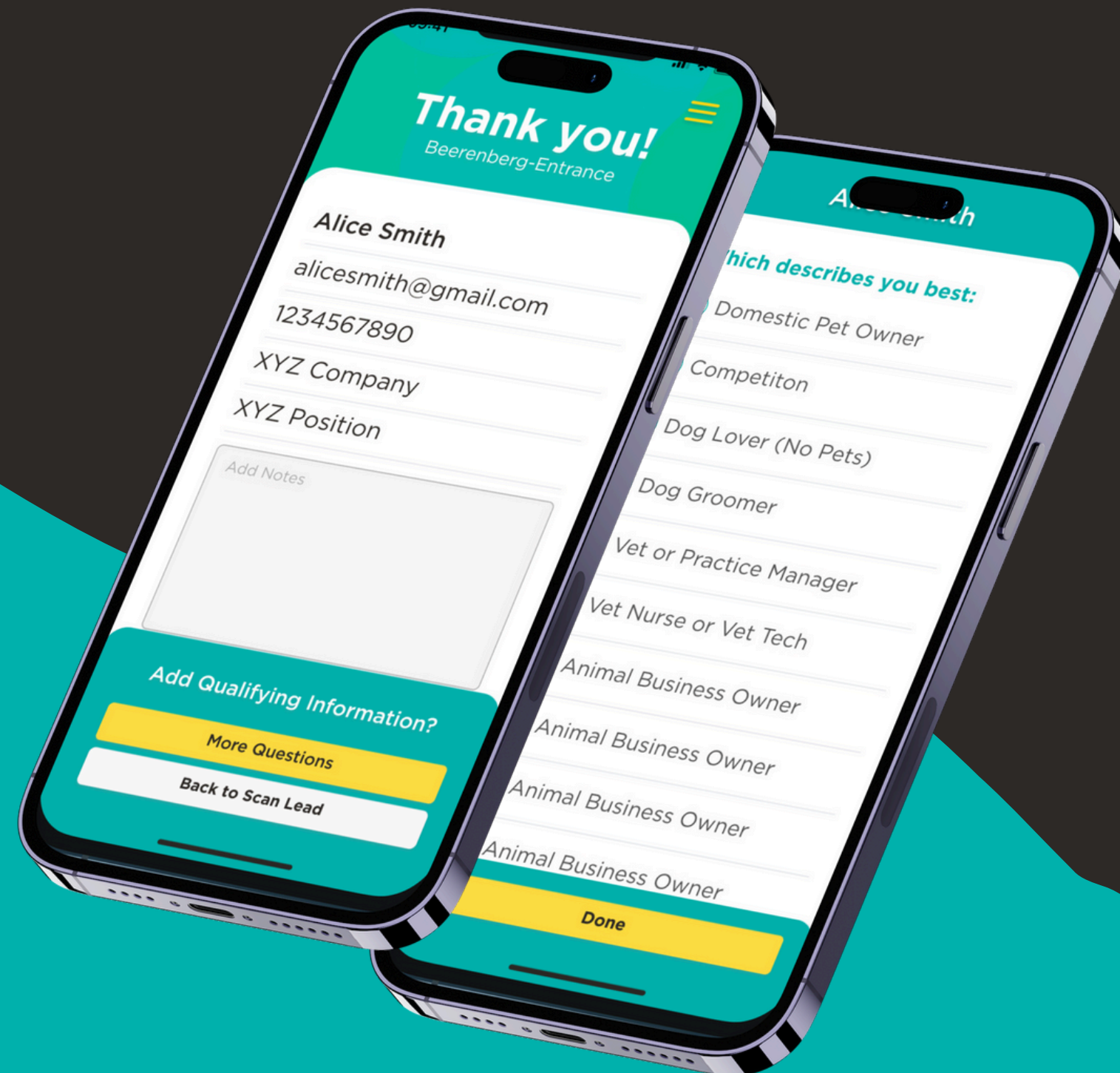
LEAD CAPTURE FEATURES

Congratulations on capturing your first lead!

After each scan, you'll have the opportunity to add notes. This feature enables you to record additional information about the visitor you've interacted with, enhancing the quality of your data.



*If you require further assistance, reach out to
help@lup.events*



SCANNER QUESTIONS FEATURE

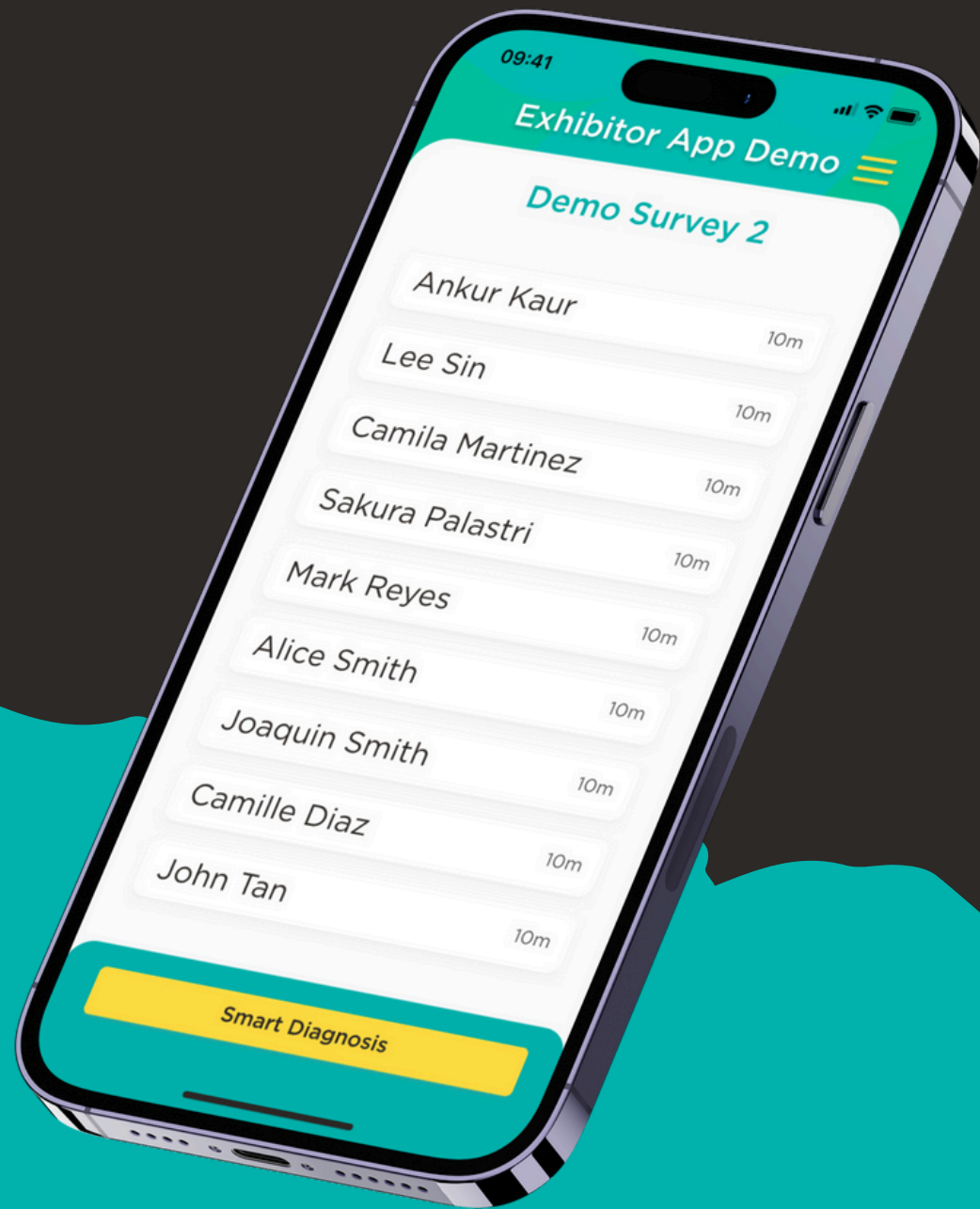
Have you made the additional purchase of adding the questions feature to your lead scanner app? If you answered yes, than this step is for you.

You have gone ahead and scanned your lead...

1. Click "More Questions"
2. The questions will appear on the screen
3. Get the visitor to submit their response
4. Hit done
5. Start scanning your next lead

If you require further assistance, reach out to help@lup.events





VIEW YOUR LEADS

Want to revisit or add notes to earlier scans?

Imagine you've had a fantastic conversation and want to jot down some quick notes, but you're busy. No problem! Simply revisit your previous scanned leads and add your notes whenever you have a moment. Just click into the lead and enter your note.



*If you require further assistance, reach out to
help@lup.events*

That's it, get scanning!



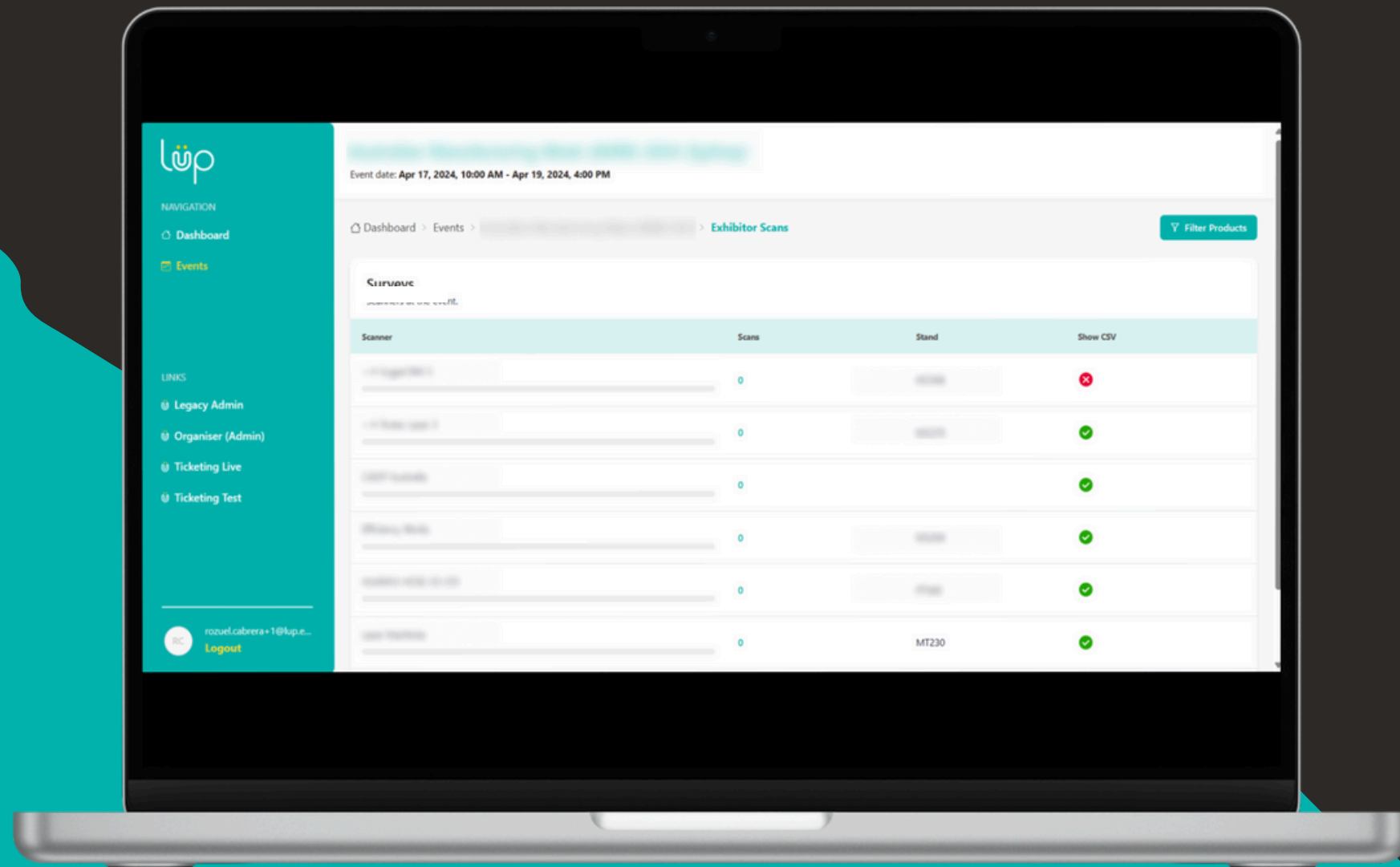


DOWNLOAD YOUR LIVE LEADS

Want to revisit or add notes to earlier scans?

From your first scan to your last, your leads are live and accessible through Console!

This is for Super Exhibitors Only!



If you require further assistance, reach out to help@lup.events





THANK YOU FOR USING THE LÜP LEAD SCANNER APP

*Reach out if you require further
assistance.*

help@lup.events

